

RESUME

GARIMA CHAUDHARY

📍 Lucknow, Uttar Pradesh

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CAREER OBJECTIVE

Dedicated and qualified Commerce educator with good teaching experience at undergraduate and postgraduate levels. Seeking a teaching position where I can contribute my academic expertise, mentoring skills, and administrative experience while continuously enhancing institutional growth and student development.

PROFESSIONAL EXPERIENCE

(Total Experience: 6.5 Years)

- Assistant Professor – Commerce Department
Techno Group of Institutions (TGI), Lucknow (2024 – Present)
- Assistant Professor – Commerce Department
Sherwood College of Professional Management (SCPM), Lucknow (2022 – 2023)
- Assistant Professor – Commerce Department
Lal Bahadur Shastri Girls Management College (LBSGCM), Lucknow (2019 – 2022)
- Assistant Professor – Commerce Department
City Group of Colleges, Tiwariganj, Lucknow (2018 – 2019)

KEY RESPONSIBILITIES & ACADEMIC CONTRIBUTIONS

- Teaching B.Com, B.Com (H), BBA, MBA, and M.Com students.
- Conducted lectures, tutorials, internal assessments, and evaluations.
- Controller of Examination (Head CoE) – conducted and supervised internal examinations.
- Proctor Head & Discipline In-charge at LBSGCM.
- Performed Invigilation Duties at Lucknow University (Old & New Campus).
- Organized and managed cultural and co-curricular activities.
- Student mentoring and academic counseling.

EDUCATIONAL QUALIFICATIONS

- B.Ed – 69% | City College, Lucknow | 2020
- M.Com – 68.28% | National PG College, Lucknow | 2016
- B.Com – 68.25% | National PG College, Lucknow | 2014
- Intermediate – 79.4% | Rani Laxmi Bai Sr. Secondary School | 2011

- High School – 75% | Rani Laxmi Bai Memorial School | 2009

ELIGIBILITY & COMPETITIVE QUALIFICATIONS

- UGC–NET (Commerce) – Qualified, 2019
- CTET – Qualified, 2021
- UPTET (Primary) – Qualified, 2020
- Army Public School – PRT Exam – Qualified, 2020

PROFESSIONAL & TECHNICAL CERTIFICATIONS

- Post Graduate Diploma in Banking & Management (PGDBM) – TimesPro, 2017
- Tally ERP 9.0 – Certificate Course, 2017
- Advanced Diploma in Computer Application (ADCA)
- CCC Certificate – DOEACC Society (NIELIT)
- Proficient in MS Word, Excel, PowerPoint
- Data Analysis using MS Excel

CORE SKILLS

- Strong knowledge of Economic Theories & Management Concepts.
- Effective classroom communication & presentation skills.
- Problem-solving and analytical ability.
- Student handling and mentoring.
- Disciplined, punctual, and professional.
- Quick learner and adaptable.
- Ability to work collaboratively and independently.

STRENGTHS

- Positive attitude
- Quick learner
- Punctual and responsible

ACHIEVEMENTS & ACTIVITIES

- Presented research paper in a National Seminar
- Participated in Inter-College Dance Competition
- Actively involved in college cultural activities

INTERESTS

- Travelling
- Listening to music
- Dancing

PERSONAL DETAILS

Date of Birth: 22 July 1993

Marital Status: Married

Husband's Name: Mr. Gaurav Agarwal

Gender: Female

Languages Known: English, Hindi

Address: 12/331/1, Sector-12, Near Harihar Marriage Palace, Indira Nagar,
Lucknow

Place: Lucknow

Date: _____